



ইঞ্জিনিয়ার্স ইনস্টিটিউশন, বাংলাদেশ

ঢাকা কেন্দ্র, রমনা, ঢাকা-১০০০

InfoBit Lab

07, Sobhanbag, Sher e Banglanagar,
Mohammadpur, Dhaka 1207

3 days online Basic Training Short Course on PPR & e-GP for Bidders

Batch - B08

Course Information

Date of Training	: 24 th August, 2023 ~ 26 th August, 2023 (3 Days) (Thu, Fri, Sat)
Time	: 9:30 am to 4:30 pm, 5.00 Hours per day (With 1.00 hrs. break for lunch & prayer from 1 pm to 2 pm)
Last Date of Registration	: 23 th August, 2023.
Contact	: 01977714280 (Office); 01711631765(Course Director); 01972810349 (Course Coordinator);
Email	: trainingunit@infobitlab.org
Classroom	: Zoom ID & Password, Training Instruction after registration
Deliverables	: Class Lecture (Soft), Guidebook (Soft), Certificate along with Attractive Folder bag after successful completion of course.
Course Fee	: Tk 7,000/- Per participant
Payment Details	: Bank transfer before or within the last date of registration, Agrani Bank Limited, Elephant Road, Dhaka Account Name: INFOBIT LAB; A/C No- 02 000 1599 1721 Or Send Money to Nagad : 01711-631765

Objective

Public Procurement Act, 2006 and Public Procurement Rules, 2008 are the imperative procurement policy framework to ensure public trust, transparency, accountability and fair competition in public procurement (PP) practices in Bangladesh. The objective of this course is to provide a hands-on refreshing understanding to the PP practitioners both in private and public sector.

PSM (Procurement & Supply Management) Unit of **InfoBit Lab** has designed an e-Training course (2days PPR & One day eGP) for Procurement Professionals to improve their Skill in Preparation and Submission of Govt. Tender/bid through eGP portal.

Course Outline:

PPR

1. Background & Overview of Public Procurement: PPA2006 and PPR2008
2. Tenderers rights and responsibilities in PPA2006 & PPR2008
3. Public procurement Process: Tendering to Contracting
4. APP, STD, NOA to Signing of Contract
5. Tender & Performance securities
6. Goods & Works: Preparation of Tender for different methods
7. Pre-qualifications
8. INCOTERMS: international Commercial Terms
9. Complain & Appeal procedure
10. Tender Preparation and Submission strategy



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11. Schedule of Requirements and BOQ
12. Conditions of Contract – GCC, PCC for Contract Management
13. Tender Submission strategy: JVCA, Sub-contracting etc.
14. Procurement ethics and legal issues
15. Working with DP (Development Partners) in Govt. Tendering
16. Tender Evaluation.

eGP

1. Overview of Electronic Govt. Procurement: Transparency, Accountability and Speed
2. Overview of e-GP Web Framework, Application/Web Site/Portal
3. APP to Contract sign in e-GP

Hands-on Practice Session:

- Overview of User Dashboard, Role of Administrators and responsibilities of Potential Bidders.
- Bidder registration & Tender purchase
- Tender document fill-up
- Tender security deposit
- Tender submission
- Tender modification/substitution/withdrawal

Course Benefits

This course will help the participants to understand about the policy framework of PPA2006 & PPR 2008. This course will benefit participants by providing a hands-on understanding on tendering, contracting to payment process in eGP system.

Other Benefits of training:

- ❖ Increasing your likelihood of success with a e-tender
- ❖ Increasing the quality of e-tenders that you submit
- ❖ Reducing time wasted pursuing tenders that you are unlikely to win
- ❖ Improving your bid management skill.
- ❖ Increasing your understanding of the electronic public sector procurement policy framework.
- ❖ Increasing your ability to find public sector tenders
- ❖ Reducing stress associated with manual tendering.

Who can attend?

Any individual, public sector suppliers, contractors and/or service providers are eligible potential trainees.

Trainers

1. Engr. Partha Pradip Sarkar MCIPS:

Deputy Project Director, Livestock & Dairy Development Project, Department of Livestock Services. B. Sc in ME, BUET (1993), MBA in HR, DU MPSM, Brac U. Member, CIPS, UK. CPTU certified National Trainer on Public Procurement. Life Fellow, IEB. Member JICA Alumni Association, BD. Got training in JICA Japan, ITCILO, Italy,



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CIPS Australia. Visited Germany, France, Switzerland, China, South Korea, Turkey, Belarus, India, Singapore, Indonesia, Malaysia, Thailand, Czech Republic, Venice, Vatican city and Rome. Experienced working with WB and ADB funded Project.

2. Engr. Tarafder Abu Mahmud:

Engr. Tarafder Abu Mahmud is the Chairman and founder of InfoBit Lab, formerly worked as a founding Faculty of Procurement in ESCB, IEB for 13 years under the guidance of CPTU, IMED of Planning Ministry. He is a Public Procurement practitioner and Value Chain Expert with two decades background in Procurement policy and management, Supply Chain Management & Logistics, e-GP & GIS based Civil and ICT infrastructure management. He worked in the procurement division of Grameen Phone and in LGED before. He completed his B.Sc degree in Civil Engineering from BUET and honorary Faculty Member of National Institute of Governmental Purchase (NIGP Inc.), USA.

3. Inthaqab Wahid Ruso, MCIPS, PMP:

Inthaqab Wahid Ruso is a Chartered Procurement and Supply Professional. He is CIPS certified Trainer, working as an Executive Engineer of Documentation & Procurement Division in Roads and Highways Department. He completed Masters in Procurement & Supply Management from BRAC Institute of Governance & Development (BIGD), BRAC University, Bangladesh. He completed his MBA in Finance from IBA, DU and graduation in Civil Engineering from BUET.

4. Engr. Munir Siddiquee MPSM, FCIPS:

B.Sc. Civil Engg, M.Sc., MPSM, FCIPS. He has more than seven years of years of experiences as Procurement Consultant in World Bank financed different projects. CPTU certified National Trainer on Public Procurement since 2013. Successful trainer who has extensive experience on procurement training in different organization like LGED, ESCB, DNCC, PATC, NILG, NAPD, Judicial Administration Training Institute etc. e-GP practitioner and an enlisted trainer in Pool of e-GP Trainer in Capacity Development of LGIs and LGED under DIMAPPP.

5. Engr. Md. Abdul Aziz:

Engr. Md. Abdul Aziz is working as a Procurement specialist and practitioner in BEZA. He is a CPTU certified (T-47) e-GP Trainer for DIMAPPP, CPTU, World Bank and also a Procurement Trainer under LGED & BEZA. He completed his BSc degree in Civil Engineering from BUET.

6. Muhammad Shariful Islam :

Muhammad Shariful Islam is Executive Engineer in LGED. He is also a Lien as Procurement Specialist in Low Income Community Housing Support Project (LICHSP) of World Bank Finance Project under National Housing Authority. As an e-GP expert, he is attending training session on eGP, procurement & contract management in LGED, ESCB & many other govt organizations. He completed his B. Sc. in Civil Engineering, from BUET, 2003 and Master's degree in Public Procurement Management for Sustainable Development, ITC-ILO University of Turin, Italy, 2016.

Registration & Payment Process:

Spot registration at InfoBit Lab office is preferable. Online registration is also available.

1. Payment in Cash for spot registration

2. Nagad Payment : 01711631765

3. Bank Transfer for online registration:

- **Bank Account Name : InfoBit Lab**
AGRANI BANK LIMITED
Elephant Road Branch
A/C NO: 02 000 1599 1721